## Approved For Release 2001/03/04 : CIA-RDP80-01240A000200069017-7

CONTINENTIAL

4 JUN 1959

MEMORANDUM FOR: The Comptroller

SUBJECT:

Reallocation of Position BAF-155,

25X1A6a

Station

REFERENCE:

Memorandum for Chief, Salary and Wage Division from Comptroller, dated 16 March 1959. Subject:

Request for Establishment of Fiscal Accounting

Assistant, GS-7,

25X1A6a

- 1. This office has reviewed the statement of duties and responsibilities submitted by reference and the revised duties statement forwarded through WH Division subsequent to the meeting with you and members of your Staff.
- 2. Based on the above and after comparison with other finance positions at the termined that Position BAF-155 does not warrant allocation above the GS-5 level.

25X1A6a

FOR THE DIRECTOR OF PERSONNEL:

25X1A9a

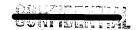
Chief, Salary and Wage Division

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SUBJECT: (Optional)				
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10: (Officer designation, room number, and building)	DATE		OFFICER'S	COMMENTS (Number each comment to show from w
	RECEIVED	FORWARDED	INITIALS	to whom. Draw a line across column after each comme
Office of Comptroller				
Attn: Miss 1039	25X1	A6a		1. The attached is returned to y as per our phone conversation of
2.	497			4 June and on the basis of info
25X1A9a		25	X1A9a	received from Mr. S&W Div. that their official evaluation of
3.		25	X1A9a	the position was grade GS-5.
		1		provided a copy of attached on 20 We will advise the
4.		25	X1A6a	accordingly.
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## Approved For Release 2001/03/04: CIA-RDP80-01240A000200060017-7

13 MAY 1959

MEMORANDUM FOR: Chief, WH Support

SUBJECT:

Proposed GS-7 Fiscal Accounting Assistant

25X1A6a

REFERENCE:

dated 31 December 1958 A. Dispatch

25X1A6c

B. Comptroller's Memorandum dated 16 March 1959

- 1. There is attached a memorandum addressed to Chief, Salary and Wage Division together with a rewrite of the proposed GS-7 position description for your review, concurrence and submission to the Salary and Wage Division.
- 2. It is our understanding that your office will advise the Salary and Wage Division of the availability of the position and ceiling.

FOIAb3b

E. R. SAUNDERS Comptroller

## Attachment:

- 1. Memorandum
- 2. Position Description

Distribution:

Original and 1 - Addressee

1 - Comptroller w/atts.

2 - Finance Div. w/atts.

25X1A9a

AC/FD/: dbt/2295/11 May 1959



1 6 MAR 1959

Chief, Salary and Wage Division

Comptroller

25X1A6a

Bequest for Establishment of Fiscal Accounting Assistant,

G8-7,

25X1A6c dated

25X1A6a

1. In accordance with Dispatch No. 31 December 1958, there is forwarded herewith Position Description for the establishment of a GS-7 Fiscal Accounting . It is the understanding Assistant in the of this Office that the Chief, Support Staff, WH Division, concurs in the establishment of this position.

2. If there are any questions relative to subject, please do not hesitate to call the undersigned or Acting Chief, Finance Division.

FOIAb3

E. R. SAUNDERS

Attachments

RIJ:asr Distribution: Orig. & 1 - Addressee X - Signer's

A 16 8 2)

## Approved For Release 2001/03/04 : CIA-RDP80-01240A099200060017-7

11 March 1959

MEMORANDUM FOR:

Comptroller

SUBJECT

: Position Description for Fiscal

Accounting Assistant, GS-7,

25X1A6a

Attached is a proposed position description for

the Fiscal Accounting Assistant, GS-7, at the

25X1A6a

25X1A6a

25X1A9a

Acting Chief, Finance Division

Attachment:

Position Description

